



# ACT Council of Parents & Citizens Associations

*The parent voice on public education*

## Early Learning Committee ELC – Summary of meeting minutes

**September 11, 2019, 7.00pm** - Meeting Room, Maitland House, Hackett

Attending: Marina Spurgin, Early Learning Officer (MS)  
Crystal Cox (CC)

Apologies Jane Koitka (JK)  
Katrina McKenzie (KM)  
Viv Pearce, Life Member (VP)

### Summary

#### **Council's Early Learning Committee (ELC) Business Plan**

The Business Plan updates have been delayed due to the Transition to School Forum event. They are scheduled for Oct 2019 and will be presented to the term 4 ELC meeting.

#### **EL parent forums**

The ELC is planning a series of parent forums for preschool (and pre-preschool) parents. To be organised in collaboration with the ACT Education Directorate and a range of early education stakeholders, the forums are part of the ELC strategy to further engage with EL parents. They will also be available as an audio podcast with links to further resources.

The first forum Transition to School is to be held September 17.

#### **Council's EL Policy, 2019**

The updated Policy was presented at Council's Policy meeting in September.

#### **AEDC regional forums**

MS attended 3 of the 4 AEDC forums in South Canberra, Belconnen and Gungahlin. Results will be summarised for parents in a presentation by AEDC at Council's general meeting September 24.

#### **PlayFEST October 22**

Council's ELC will utilise the '*Transition to Preschool*' theme at PlayFeST 2019 to highlight the importance of transitions and build awareness of the resources available.

This follows on from the term 3 Parent Forum Transition to School while utilising an existing event rather than creating a new event.

**ACTION LIST****Early Learning Subcommittee Meeting - 11 September 2019**

<b>Minute</b>	<b>Action</b>	<b>Who</b>	<b>By</b>	
<b>2</b>	Distribute Term 2 meeting minutes <i>Minutes of previous meeting June 27, 2019 to Minister, EDU, Council Members, Delegates, Office+website</i>	<b>MS</b>		
<b>3</b>	Update ELC business plan <i>Enter the updates to the ELC business plan by end October for the Term 4 ELC meeting</i>	<b>MS</b>		
<b>3b</b>	T2S forum results <i>Report T2S results, outcomes, evaluation and opportunities at the term 4 ELC meeting in November 2019</i>	<b>MS</b>		
<b>4</b>	ELC Budget report – book keeper sick <i>Report re ELC budget at the next ELC meeting in November</i>	<b>MS</b>		
<b>4b</b>	Update Council's EL policy <i>Report on Council's updated EL policy at the term 4 ELC meeting and how it may impact approach to ACT election messages</i>	<b>MS</b>		
<b>5a</b>	AEDC results summary links for P&Cs <i>Write AEDC census summary article. Publish with FB links</i>	<b>MS</b>		
<b>5c</b>	ELO Transition2Preschool at PlayFeST information/activity stand <i>Report to ELC re Transition2Preschool at PlayFeST at the next ELC meeting in November</i>	<b>MS</b>		