**Nomination and Declaration Form CONFIDENTIAL**

Insert your P&C logo here (or delete)

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I** wish to nominate for the position of:

 President Vice President

 Treasurer Secretary

 Council Delegate Fundraising

 Public Officer Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To support my nomination for the above position I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

declare that:

1. I am not insolvent or bankrupt.
2. I have not been convicted of an indictable offence in the promotion, formation or management of a body corporate.
3. I have not been convicted of an offence involving fraud or dishonesty (punishable by imprisonment of 3 months or more) within the last 5 years.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Completed form to be retained and kept with P&C records, by the Secretary. Persons unable to make the declaration above may apply to the ACT Supreme Court seeking leave to accept a committee position.*

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**Conflict of Interest**

A conflict of interest may include situations where the aims of the P&C and a committee member are incompatible, or where a committee member may derive direct or indirect personal benefit from actions or decisions made by the committee. Conflicts of interest may include financial and non-financial interests as well as the interests of family members, friends or associates.

All committee members with an actual or potential conflict of interest must:

1. disclose the nature and extent of any conflict of interest to the committee, when apparent; and
2. disclose the nature and extent of any conflict of interest at the next general meeting of the P&C.

A committee member with a conflict of interest must not participate in committee decisions of declared matters.

The committee may at a general meeting decide that committee members must not partake in discussion of the declared matter and may request members leave the room. (**OPTIONAL- such a decision to be recorded in the minutes).**

**Declaration**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare the following personal interest which may actually or potentially influence my duties as a member of the P&C committee\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I will refrain from committee decisions on the above matters, and will advise the committee and general meeting should any other conflict of interests arise.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Declaration**

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Date:­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_