

School Canteen Improvement Program
Application for Individual Canteen Improvement Grant



**ACT Council of
Parents & Citizens
Associations**

The parent voice on public education

Complete & send by 5pm Mon 24 Aug 15 to P&C Council:
contact@actparents.org.au OR post to P&C Council c/-
Maitland House, 100 Maitland St Hackett ACT 2602

Name of P&C association:

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Activity for which a grant is requested:

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Amount of grant requested: \$

How will this activity improve the viability of your school canteen or the adoption of healthy food choices in your canteen? (Attach a separate page if you need more space)

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We agree to abide by the terms and conditions of this grant (shown on the reverse of this form).

We will continue with this activity should this application be only partly funded by a grant
YES/NO

Signed by: **for P&C Association**
President

Print name: **Date:**

P&C association bank account details for direct deposit of approved grant:

Account name:

BSB number: Account Number:

P&C Council Office use only:

Application received: Grant approved for \$..... OR not approved on date:

Grant paid to P&C:



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Terms and Conditions of Grants

1. All applications must be made on the approved form and submitted to the Council office by 5pm Monday 24 August 15.
2. Applications must clearly identify how the funds will be expended to improve the viability of the P&C school canteen and satisfy the purposes of the grants.
3. Approved grants must be expended by 30 June 2016.
4. On completion of the approved grant activity, the applicant must provide to the P&C Council a written report and financial acquittal of the granted funds (a sample report format and acquittal will be provided by Council).
5. The P&C Council is the final arbiter of these grants and will not enter into correspondence with unsuccessful applicants.
6. P&Cs must acknowledge in any newsletters or promotion that the funds for the approved activity have been provided by the ACT Government via the School Canteen Improvement grant administered by the ACT Council of P&C Associations.
7. Any unresolved dispute between successful applicants and the P&C Council will be mediated by a third party acceptable to both parties.
8. Any grant funds not expended by 30 June 2016 must be returned to the P&C Council by 31 July 2016, unless approval to carry over the funds has been provided by the Council.